

BOARD OF COMMISSIONERS**COUNTY OF SCOTT****OCTOBER 1, 2019**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Wolf, Commissioner Beard, and Commissioner Ulrich. Commissioner Weckman Brekke was absent. Commissioner Beer announced Commissioner Weckman Brekke is absent due to a previously scheduled commitment.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Doug Schnurr, Sheriff's Captain
- D. Lori Huss, Employee Relations Director
- E. Jane Kanan, Therapist
- F. Julie Jacobson, Eligibility Specialist
- G. Nic Durrence, Customer Service Specialist
- H. Sarah Michelsen, Therapist
- I. Gina Young, Therapist
- J. Melat Yimamu, Eligibility Specialist
- K. Aaron Kotila, Shop Supervisor
- L. Cassie Koch, Accounting and Contracts Management Coordinator
- M. Luke Hennen, Sheriff
- N. Pam Selvig, Health and Human Services Director
- O. Jessie Rudi, Data and Research Analyst
- P. Joe Wiita, Highway Division Program Manager
- Q. Danny Lenz, Chief Financial Officer/Deputy County Administrator
- R. Brad Davis, Planning and Resource Management Director
- S. Dustin Kruger, Project Manager
- T. Greg Wagner, Principal Planner
- U. Craig Jenson, Transportation Planning Manager
- V. Nathan Abney, Associate Planner
- W. Tony Winiecki, County Engineer
- X. Lisa Freese, Transportation Services Director
- Y. Debra Brazil, Deputy Clerk to the Board

(3) Amendments to the Agenda:

Vice Chair Beer announced the agenda item to approve a Solid Waste License for Lloyd's Construction Services, Inc. is being pulled from today's agenda.

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the amended Agenda was approved on a vote of four ayes with Commissioner Weckman Brekke absent.

(4) Minutes:

On a motion by Commissioner Ulrich, seconded by Commissioner Wolf, the Minutes of September 17, 2019 were approved on a vote of four ayes with Commissioner Weckman Brekke absent.

October 1, 2019

(5) Introduction of New Employees:

The following new employees introduced themselves: Therapist Jane Kanan, Eligibility Specialist Julie Jacobson, Customer Service Specialist Nic Durrence, Therapist Sarah Michelsen, Therapist Gina Young, and Eligibility Specialist Melat Yimamu.

(6) Consent Agenda:

A. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve an Amendment to the Grant for the receipt of additional funds for the Family Homeless Prevention and Assistance Program for the biennium period of July 1, 2019 through September 30, 2021. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

B. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-141; Authorizing the County to Advance Order Fleet Equipment in the 2020 Capital Improvement Program. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

C. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the estimate of just compensation by market value appraisals for right-of-way for the reconstruction of County Highway 42 located in the City of Shakopee and the City of Prior Lake. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

D. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the estimate of just compensation by market value appraisals for new right-of-way for the reconstruction of County Highway 27 from County Highway 21 to County Highway 44 in Credit River Township. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

E. On the recommendation of the Scott County Planning Advisory Commission and the Credit River Town Board, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the request for preliminary plat and final plat of Maggie Lane Farm (Clarence Van Zee, applicant and Van Zee Living Trust, property owner) consisting of 3 lots on 51.33 acres in Section 27 of Credit River Township. This action is in accordance with Chapters 2 and 42 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

F. On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. FT Probationary employment for Sarah Mickelsen, Therapist, Health and Human Services Division, effective 09/16/19.
2. FT Probationary employment for Gina Young, Therapist, Health and Human Services Division, effective 09/23/19.
3. PT (50% FTE) Probationary employment for Mousumi Elvin, Library Associate, Administration Division, effective 09/30/19.
4. Voluntary reduction in employment for Craig Fangmeier, FT Facility Probation Officer to FT Probationary Assistant Probation Officer, Health and Human Services Division, effective 09/30/19.

Motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

October 1, 2019

(7) Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented:

A. On behalf of the Spirit of Scott Committee, Principal Planner Greg Wagner announced the 2019 Second Quarter Spirit of Scott Awards have been presented to Transportation Planning Manager Craig Jenson, Associate Planner Nathan Abney, Project Manager Dustin Kruger, and Property and Customer Service Manager Julie Hanson for going above and beyond in the area of excellence in customer service.

B. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-143; Proclaiming October 7-11, 2019 as Customer Service Week. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

(8) Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public:

Accounting and Contracts Management Coordinator Cassie Koch presented a request to approve an Agreement with Keefe Group for correctional services in the Scott County Jail. Ms. Koch stated following discussions, evaluations, and demonstrations, three sister-companies of the parent company Keefe Group, were selected. Trinity Services Group was selected for food and laundry services, IC Solutions was selected for inmate phone and video visitation services, and Keefe Commissary was selected for commissary services. Ms. Koch reported an electronic medical record system was also included in the Request for Proposals (RFP) but due to lack of responses, the decision was made to formally cancel this portion of the RFP.

Ms. Koch, Sheriff Luke Hennen, and Sheriff's Captain Doug Schnurr highlighted the proposed changes from the current services provided, the potential fiscal impact to the County, and estimated costs to inmates.

Commissioner Beard moved, seconded by Commissioner Ulrich to approve Agreements with Keefe Group to provide correctional services. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

(9) Committee Reports and Commissioner Updates:

- A. Commissioner Wolf met with Scott County Planning staff on September 17.
- B. Commissioner Wolf attended the Scott County Employee Insurance Committee meeting on September 18.
- C. Commissioners Wolf and Beard attended the Scott County Township Association meeting on September 18.
- D. Commissioner Wolf met with County Administrator Lezlie Vermillion on September 23.
- E. Commissioner Wolf attended the ribbon cutting for the Shakopee Mdewakanton Sioux Community and City of Prior Lake joint water treatment plant on September 24.
- F. Commissioners Wolf and Beer attended the Scott Watershed Management Organization/Scott Soil and Water Conservation District tour on September 24.
- G. Commissioner Wolf attended the Metropolitan Mosquito Control District Executive Committee meeting on September 25.

October 1, 2019

H. Commissioner Wolf attended the Vermillion River Watershed Joint Powers Board meeting on September 26.

I. Commissioners Wolf, Beard, Ulrich, and Beer attended the tour with the Savage City Council on September 30.

J. Commissioner Wolf attended a meeting on September 30 with representatives from Scott County and the Townships of New Market, Cedar Lake, and Spring Lake regarding zoning ordinance changes.

K. Commissioner Beard met with the Minnesota Inter-County Association (MICA) Executive Director on September 19.

L. Commissioner Beard announced Scott-Carver-Dakota Community Action Program Executive Director Joe Vaughan passed away on September 22.

M. Commissioner Beard met with Ms. Vermillion on September 25.

N. Commissioner Beard attended the Metropolitan Airports Commission annual meeting on September 26.

O. Commissioner Beard attended the County/Court Communication and Policy Committee meeting on September 30. Topic of discussion was the use of the courtroom in the Law Enforcement Center. This will be discussed at a future County Board workshop.

P. Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board meeting on September 18. He reported an arterial bus rapid transit category is being created for the regional solicitation which could have a negative impact on Scott County and the Trunk Highway (TH) 169 Corridor. Commissioner Ulrich recommended entities along the TH 169 Corridor be contacted to consider submitting letters to support broadening the bus rapid transit category.

Q. Commissioner Ulrich met with the MICA Executive Director on September 19.

R. Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) Outreach and Marketing Committee meeting on September 24.

S. Commissioner Ulrich attended the Minnesota Valley Transit Authority Board meeting on September 25.

T. Commissioner Beer conducted the Chair/Vice Chair planning meeting on September 24.

U. Commissioner Beer attended the FISH Board meeting on September 26.

V. Commissioner Beer participated in the New Employee Welcome on October 1.

W. Commissioner Wolf attended the Vermillion River Watershed Joint Powers Board tour on September 19.

X. Commissioner Wolf attended the Dakota-Scott Workforce Development Board meeting on September 20.

(10) County Administrator Update:

- The County Attorney's office is reviewing the comments received from the Scott County Township Association's attorney on the proposed Public Health Nuisance Ordinance.
- The Metropolitan Council Transportation Advisory Board Regional Solicitation Proposal is out for review and comment. A resolution will be brought to the Board to submit comments.
- The October 29 County Board strategic plan and budget work session is cancelled.
- Scott County's application to the Minnesota Department of Justice for a grant for veterans' court was successful. Acceptance of the grant will come to a future County Board meeting.

October 1, 2019

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the meeting adjourned at 9:58 a.m.

Dave Beer
Vice Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board