

SCOTT COUNTY LIBRARY  
MINUTES OF APRIL 19, 2019

Thursday April 19, 2019  
5:30 p.m.

Shakopee Library  
235 S. Lewis St.  
Shakopee, MN 55379

Michelle Salmonson called the meeting to order.

Roll call was taken.

MEMBERS PRESENT: Michelle Salmonson, Ed Speiker, Lee Watson, Joyce Bailey, Jill Kuftrin, Commissioner Weckman Brekke

MEMBERS ABSENT: None

OTHERS PRESENT: Jake Grussing, Cindy Purser, Kristy Rieger, Sarah Geffre, Barb Hegfors

There was no public comment.

- ❖ Consent Agenda
  - Minutes – February and March 2019
  - Activity Report – February and March 2019
  - Financial Report – February and March 2019
  - Acceptance of written reports
    - Director
    - Associate Director
    - Library Technology Manager
    - Learning and Outreach Manager

**A MOTION WAS MADE BY WATSON AND SECONDED BY BAILEY** to approve the Consent Agenda.

**MOTION CARRIED**

❖ **INFORMATION/DISCUSSION**

READ DOWN

This will be the 3<sup>rd</sup> year of the Read Down program this summer allowing customers to earn \$2.00 off library card fees for every 20 minutes of reading. Last year was the first time adults were allowed to participate in the Read Down program and many participated. Based on staff recommendation, adults will be participating in Read Down again this year. All the guidelines from last year (all ages participate, Read Down can only apply to overdue fees, participants must read or be read to in the library, etc.) apply. Jake included the infographic from last fall highlighting the success of the program last year. An updated report will be brought to the library board at the end of this summer. There will be marking via social media, website, signs in the library, etc. as the event gets closer (Read Down runs May 29-August 31)

UPDATE 2019 MEETING LOCATIONS

The board looked at the 2019 meeting schedule and proposed the following changes:

- Cancel the September 19, 2019 Library Advisory Board meeting due to the Minnesota Library Association Conference.
- Move the location of the May 16, 2019 meeting from Library Administration to the Law Library based on the cancelation of the September meeting
- Reschedule the New Prague meeting that was canceled in March. The board proposed the June 20<sup>th</sup> meeting. Sarah will see if the meeting room is available on June 20<sup>th</sup> and if not, will schedule for August 15<sup>th</sup> instead. Sarah will inform the board of changes.

**A MOTION WAS MADE BY WATSON AND SECONDED BY BAILEY** to approve the changes to the 2019 schedule per above.

**MOTION CARRIED**

## ❖ ORAL REPORTS

BAILEY: The Readmobile now has a stop in Belle Plaine and was recently featured in the Belle Plaine Herald. Discussion ensued about public vs. private events with the Readmobile and publicity planning that is still in the works.

KUFRIN: The Prior Lake Friends of the Library recently sponsored small carts for display purposes in the library. Becca Kufirin will be doing a storytime at the library this summer. Jill asked about the possibility of exploring checking out kindles with books already downloaded on them.

SALMONSON: Michelle attended an event with county commissioners and enjoyed.

SPEIKER: Ed enjoyed attending Library Legislative day with Jill, Jake and Kristy.

WATSON: Lee recently attended an event with county commissioners. He thought it was very good.

COMMISSIONER WECKMAN BREKKE: April is volunteer recognition month so thanks to the board for their work. Commissioner Weckman Brekke enjoys seeing the library board become more active.

Shakopee recently had their annual First Grade reading event at the Shakopee High School. The Shakopee Rotary pays for transportation for the students as well as free give away books and the library, through Legacy funds, pays for the performer.

Construction is set to begin soon at the Government Center. This will have a big impact for the next few years, but will be good for the long term success of the county.

### DIRECTOR

Jake gave an update on several omnibus bills moving through the House and Senate. If you want to learn more you can look up the following omnibus bill numbers:

House 2400 and Senate File 7(Funding Formula adjustment)

House 653 and Senate 836 (Legacy Funding)

House 2529 (Library Construction Grant Capitol Investment)

Senate 2725 (Library Construction Grant program bond issue and appropriation)

2019 is the 50<sup>th</sup> anniversary year of the Scott County Library. Jake asked if the board had any ideas to celebrate. The board suggested various press releases (such as “then vs now”) and programming at the library (TBD).

### ASSOCIATE LIBRARY DIRECTOR

Cindy and the All Staff Day Committee looked at feedback following the day and hope to use it to improve next years All Staff Day. Staff was very engaged throughout the day and many enjoyed the day.

The branches are preparing for the Summer Reading Program which will begin at the end of May.

Mary Freyberg at the Law Library is coordinating a Law Day on May 1<sup>st</sup> which she hopes will be helpful. She has many hands on, practical sessions lined up at no cost to attenders.

### LIBRARY TECHNOLOGY MANAGER

Kristy held training with Lisa Pollard, Learning and Outreach Manager, for Better Impact (Volunteer Software). Lisa and Kristy will also be doing summer reading trainings covering Better Impact, Beanstack (online platform for summer reading) and Read Down.

Several months ago, Shakopee Public School staff approached the library about the possibility of digital student library cards. Kristy has been working with Shakopee Public School staff to make the cards a reality. The card project is similar to the Burnsville—Eagan—Savage card project completed several years ago under Lisa Motschke.

Kristy continues working on the Resilient Community Project. The students from St. Kate's and Matt (U of M PhD candidate) will be presenting on May 20<sup>th</sup> at 6 PM at the Shakopee Library.

#### BRANCH MANAGERS—BARB HEGFORS

Barb and her staff have been taking discarded materials to the Giant Wash Laundromat as part of continuing the Wash and Learn Pilot Project that Paula LaFrenierre, Adult Services Coordinator, started. There will be a big event Friday March 26<sup>th</sup> with free laundry for a few hours, the Readmobile, various community booths, etc.

At Home Delivery continues to grow.

The Shakopee Friends of the library sponsored several programs over the last year.

Barb recently hired a new Library Aide, Yolanda Rico.

#### LEARNING AND OUTREACH MANAGER

Lisa was not present at the meeting, but prepared a report for the boards review.

**MOTION BY SPEIKER AND SECONDED BY BAILEY** to adjourn the meeting.

**MOTION CARRIED**

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Michelle Salmonson, President

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Sarah Geffre for  
Joyce Bailey, Secretary

The May Library Board meeting will be held on Thursday, May 16, 2019 at the Law Library (inside the Govt Center) at 5:30 p.m.