

BOARD OF COMMISSIONERS

COUNTY OF SCOTT

JANUARY 8, 2019

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Wolf, presiding, Commissioner Weckman Brekke, Commissioner Beard, Commissioner Beer and Commissioner Ulrich.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Cindy Geis, Customer Service Director
- D. Lisa Freese, Transportation Services Director
- E. Brad Davis, Planning and Resource Management Director
- F. Chris Harder, Quality Improvement Manager
- G. Pam Selvig, Health and Human Services Director
- H. Paul Nelson, Natural Resource and Environmental Services Manager
- I. Danny Lenz, Deputy County Administrator
- J. Claire Robling, Legislative and Communications Coordinator
- K. Bethany Hopman, Accounting Technician
- L. Laura Collins Asnus, Therapist
- M. Samantha Engelen, Financial Assistance Specialist
- N. Jeff Swedin, Sheriff's Captain
- O. Steve Collins, Sheriff's Captain
- P. Adam Pirri, Chief Deputy Sheriff
- Q. Anna Henning, Business Information/System Specialist
- R. Laura Wiger, Crime Analyst
- S. Doug Schnurr, Sheriff's Captain
- T. Luke Hennen, Sheriff
- U. Zubin Medora, Electronic Forensics Analyst
- V. Amanda Geis, Property and Customer Service Specialist
- W. Aileen Mensching, Property and Customer Service Specialist
- X. Timothy Hughes, Sheriff's Deputy
- Y. Mary Keen, Business Information/System Specialist
- Z. Colleen Herzog, Case Aide
- AA. Janice From, Deputy County Recorder
- AB. Jennifer Donnelly, Customer Service Supervisor
- AC. Beth Knutson, Senior Legal Assistant
- AD. Lori Lambrecht, Office Coordinator
- AE. Lori Huss, Employee Relations Director
- AF. Tony Winiacki, County Engineer
- AG. Lisa Freese, Transportation Services Director
- AH. Heather Shue, Human Resources Business Partner
- AI. Lisa Brodsky, Public Health Director
- AJ. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. Lloyd Erbaugh
- B. Chris Weldon

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- C. Debi Kohlhardt
- D. Andrea Hennen
- E. Lucille Kohlhardt
- F. Nancy Dager
- G. Gigi Dager
- H. Mike Hennen
- I. Cindy Hennen
- J. Al Busch
- K. Tom Hennen
- L. John Stade
- M. Tom Vermillion
- N. Lois Anderson
- O. Bob Anderson
- P. Judge David Knutson
- Q. Judge Christian Wilton
- R. Judge Caroline Lennon
- S. John Myser

(4) Media Present:

- A. Meg Britton-Mehlich, SW News Media

(5) Swearing-In Ceremony:

First Judicial District Judge David Knutson administered the official oath of office to Commissioner Michael Beard of Commissioner District 3 and Commissioner Jon Ulrich of Commissioner District 5.

First Judicial District Judge Christian Wilton administered the official oath of office to Sheriff Luke Hennen and County Attorney Ron Hocevar.

First Judicial Judge Caroline Lennon administered the official oath of office to County Administrator Lezlie Vermillion.

(6) Reorganization for 2019:

A. Commissioner Beer nominated Commissioner Weckman Brekke as Chair of the Scott County Board of Commissioners for 2019. Following three calls for other nominations, Chair Wolf closed the nominations. Commissioner Wolf moved, seconded by Commissioner Beer to elect Commissioner Weckman Brekke as Chair of the Scott County Board of Commissioners for 2019. The motion carried unanimously.

Commissioner Wolf passed the gavel to Commissioner Weckman Brekke.

B. Commissioner Beard nominated Commissioner Beer as Vice Chair of the Scott County Board of Commissioners for 2019. Following three calls for other nominations, Chair Weckman Brekke closed the nominations. Commissioner Ulrich moved, seconded by Commissioner Beard to elect Commissioner Beer as Vice Chair of the Scott County Board of Commissioners for 2019. The motion carried unanimously.

Chair Weckman Brekke presented Commissioner Wolf with a plaque in recognition of his service as Chair of the Scott County Board of Commissioners in 2018.

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Chair Weckman Brekke recessed the meeting at 9:12 a.m. for a reception honoring the officials and reconvened at 9:36 a.m.

(7) Minutes:

On a motion by Commissioner Beard, seconded by Commissioner Wolf, the Minutes of December 18, 2018 were approved.

(8) Recognition of Interested Citizens:

John Myser addressed the Board of Commissioners regarding Minnesota Statutes governing the refusal to or neglect of taking the oath of office. Mr. Myser questioned what the prescribed time period is for an elected official to take the oath and be able to hold the office. Mr. Myser questioned the timing of the oath of office of Judge Lennon.

(9) New Employee Welcome:

The following new employees introduced themselves: Accounting Technician Bethany Hopman, Therapist Laura Collins Asnus, and Financial Assistance Specialist Samantha Engelen.

(10) Consent Agenda:

A. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-001; Appointing Commissioners and Other County Officials to Boards and Committees for 2019. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

B. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-002; Adopting the Scott County Board of Commissioners Operating Rules and Guidelines and Rescinding Resolution No. 2018-002. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

C. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the 2019 County Board meeting schedule. The motion carried unanimously.

D. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the reappointment of Fred Corrigan of Commissioner District 3 and the appointment of Bruce Loney of Commissioner District 4 to the Prior Lake-Spring Lake Watershed District Board of Managers for terms effective March 3, 2019 through March 2, 2022. The motion carried unanimously.

E. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-005; Designating the City of Elko New Market as the Responsible Governmental Unit for the Adelman Property Alternative Urban Area-wide Review Environmental Study Through a Memorandum of Agreement. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

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F. On the recommendation of the New Market Town Board and the Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the request for rezoning of 80 acres from UER, Urban Expansion Reserve, to UER-C, Urban Expansion Reserve Cluster, Lori Davis, applicant, and Judith M. Williams Revocable Trust, property owner, in Section 32, New Market Township. This action is in accordance with Chapter 31 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

G. Commissioner Wolf moved, seconded by Commissioner Ulrich to authorize the acceptance of grant funds from the Minnesota Department of Human Services for the Children's Mental Health Screening Grant in the amount of \$38,194 for calendar year 2019. The motion carried unanimously.

H. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-003; Awarding the Qualified Newspaper Bid and Designating the Belle Plaine Herald Newspaper as the Qualified Newspaper for 2019, 2020, and 2021. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

I. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-004; Designating the Jordan Independent to Publish the Second Printing of the Financial Statement During 2019, 2020, and 2021. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

J. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Ulrich, to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Judith Brumfield, Intermittent (34% FTE) Assistant to the Deputy Administrator-Unclassified, Community Services Division, effective 12/28/18.
2. FT Probationary employment for Samantha Engelen, Financial Assistance Specialist-Lead Worker, Health and Human Services Division, effective 12/31/18.
3. FT Probationary employment for Victoria Jones, 911 Dispatcher, Sheriff's Office, effective 01/02/19.
4. FT Probationary employment for Bethany Hopman, Accounting Technician II, Health and Human Services Division, effective 01/02/19.
5. Voluntary reduction for Mary Mittlestaedt, FT Administrative Specialist, Office of Management and Budget, to PT (50% FTE) Probationary Receptionist, Community Services Division, effective 01/02/19.
6. Amend starting date for Elissa Kapusinski, Intermittent (34% FTE) Associate Librarian-Unclassified, Community Services Division, effective 12/26/18 (previously reported as 12/18/18).
7. Reclassification for Mark Fritz, FT Residential Appraiser to FT Senior Residential Appraiser, Community Services Division, effective 12/24/18.
8. Promotion for Lindsay Aijala, FT Community Health Specialist to FT Probationary Community Planner, Health and Human Services Division, effective 12/20/18.

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9. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County: Marc Davis, John Hornor, Brenda Hawkinson, Paul Petersen, Sharon Mack, Matt Holicky, and Sophia Lee.

Motion carried unanimously.

- (11) Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals:

Legislative and Communications Coordinator Claire Robling presented the following proposed 2019 Scott County Legislative Priority Package.

- Maintain the current formula for the distribution of the leased motor vehicle sales tax that supports Greater Minnesota transit, metro/suburban county highways, local bridges, and the highway trust fund.
- Support funding for local bridges, local roads, turnback accounts, and state programs such as the Corridors of Commerce and Transportation Economic Development (TED) Funds
- Support utilization of the sales tax on auto parts being distributed to the Highway User Trust Fund.
- Utilize one-time fund balance to complete projects such as updates to Trunk Highway 169 from Marschall Road to I-494 or reconstruction of the 35W/494 interchange.
- Support continued funding for suburban transit needs (i.e., MVTA Route 495 between the Marschall Road Transit Station and the Mall of America and other reverse commute routes)
- Revise the formula to allocate additional Regionally Administered Motor Vehicle Sales Tax (RAMVST) to suburban transit providers.
- Support changing the condemnation process to require property owners, in cases where negotiations have failed to reach agreement and the property owner has hired an appraiser, to disclose their appraisal prior to the deadline for the governmental agency to make its final written offer. In the alternative, require submission of the owner's appraisal 45 days before a condemnation commissioner's hearing.
- Fund the Local Wetland Replacement Program.
- Retain the Legacy Fund allocation formula for parks and trails.
- Replace Metro Parks Bond Funds with General Obligation Bonds if lawsuit against State is successful.
- Support changes to legislation which follow the below principles for Metropolitan Council Reform:
 - A majority of Metropolitan Council members shall be elected officials
 - Metropolitan cities shall appoint their own representatives
 - Metropolitan counties shall appoint their own representatives
 - Terms will be staggered
 - Membership shall include representation from every metropolitan county government
 - Voting shall be structured based on population
- Maintain health insurance coverage for low income Minnesotans.
- Provide adequate funding for infrastructure and continuum of care for the mental health system.
- Increase access to basic sliding fee child care.
- Eliminate child protection withhold requirements.
- Eliminate the mandate to publish the sample ballot and allow counties to instead publish a notice directing voters to where they can find sample ballots specific to their voting precincts.

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- Eliminate the need to tally write in votes for local election races unless the candidate registers to have their name counted and only in cases where the write-in vote totals can impact the outcome of the race.
- Expand “direct” absentee voting to 19 days before Election Day.
- Reallocate State Deputy Registrar fees in order to cover the increased costs at Deputy Registrar offices due to implementation of MnLARS and the rollout of Real and Enhanced ID’s.
- Support border-to-border broadband grant program that includes underserved areas in the Metropolitan area.
- Increase appropriations that enhance library services.

Ms. Robling added Dakota County asked for Scott County’s support of their request for the construction of a household hazardous waste facility on the border of Dakota and Scott County. Direction was given to work with Dakota County in developing a plan and to bring the information to a future Board workshop.

Commissioner Ulrich requested the support for Minnesota Valley Transit Authority’s funding request be further clarified.

Commissioner Wolf moved, seconded by Commissioner Beard to approve the 2019 Scott County Legislative Priority Package with added clarification for Minnesota Valley Transit Authority’s funding request. The motion carried unanimously.

(12) Committee Reports and Commissioner Updates:

- A. Commissioners Wolf and Beard attended the Metropolitan Mosquito Control District meeting on December 19.
- B. Commissioner Wolf attended the Sheriff’s holiday luncheon on December 20.
- C. Commissioners Wolf, Beer, Ulrich, and Weckman Brekke attended Gary Shelton’s retirement reception on December 27.
- D. Commissioners Wolf and Beer attended the Prior Lake City Council meeting and workshop on January 7.
- E. Commissioner Wolf attended the Credit River Town Board meeting on January 7.
- F. Commissioner Wolf attended the Cedar Lake Town Board meeting on January 7.
- G. Commissioner Beer attended the Live, Learn, Earn Establishing Post Secondary meeting on December 19.
- H. Commissioners Beer and Weckman Brekke and County Administrator Lezlie Vermillion met with the Shakopee Mayor and City Administrator on December 19.
- I. Commissioner Beer and Weckman Brekke conducted the Chair/Vice Chair planning meeting on December 27.
- J. Commissioners Beer and Weckman Brekke participated in the New Employee Welcome on January 8.
- K. Commissioners Beard, Wolf, and Weckman Brekke attended the Judges’ holiday luncheon on December 20.
- L. Commissioner Ulrich and Ms. Vermillion met with Savage Mayor and City Administrator on December 19.
- M. Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board meeting on December 19.
- N. Commissioner Ulrich met with Ms. Vermillion on January 3.
- O. Commissioner Ulrich attended the Scott County Association for Leadership and Efficiency (SCALE) Executive Committee meeting on January 4.
- P. Commissioner Weckman Brekke met with Representative-elect Brad Tabke on December 19.

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Q. Commissioner Weckman Brekke attended the Scott County Library Board of Advisors meeting on January 20.

R. Commissioner Weckman Brekke attended the funeral service for former Scott County employee Roger Schoenbauer on January 2.

S. Commissioner Weckman Brekke met with County Attorney Ron Hocevar on January 3.

T. Commissioner Weckman Brekke attended the retirement reception for Scott County Extension employee Gloria Wolf on January 3.

U. Commissioner Weckman Brekke attended the Louisville Town Board meeting on January 3.

V. Commissioner Weckman Brekke attended a Families First Federal Initiative meeting on January 4.

W. Commissioner Weckman Brekke participated in the Future Leaders of Scott County presentation at New Prague on January 7.

X. Commissioner Weckman Brekke attended a joint Association of Minnesota Counties and Minnesota Association of County Social Service Administrators meeting on January 7.

(13) County Administrator Update:

- County offices will be closed January 21 in observance of Martin Luther King Day.
- The January 29 County Board Strategic Plan Work Session will be held at the Prior Lake Library.

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the meeting adjourned at 10:31 a.m.

Barb Weckman Brekke
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board